



MANOR ROYAL
BUSINESS DISTRICT
Be part of it!

Becoming a BID Director

HOW TO BECOME A DIRECTOR OF THE MANOR ROYAL BUSINESS IMPORVEMENT DISTRICT (BID) COMPANY

The Board of Directors provides the strategic oversight and direction of the Manor Royal BID Company (MRBD Limited) – the legal entity that manages the BID – and is responsible for ensuring the BID levy funds are properly invested in accordance with the agreed BID Business Plan as voted for by Manor Royal businesses.

The Board of Directors comprises between 3 and 9 people, unless otherwise determined by the Board.

Who can be a BID Director?

Registered members of the BID Company (MRBD Limited) can become a Director of the company. This means they should be representatives of a company that is located in the Manor Royal BID area, they should be from a company that is liable to pay the BID levy, they should have paid their BID Levy and they should have registered as a member of MRBD Limited on behalf of their company. *See separate notes on registering as a BID Member.*

Can anyone else be a BID Director?

The Articles of the Company allow for “Local Authority Directors” (up to two), “Voluntary Members” from companies that are not automatically liable to pay the BID levy (up to two) and “independent Directors” usually chosen by the Board because they have particular skills or experience the Board believe are useful.

How often does the Board meet?

Quarterly and sometimes, by exception, more often but this is rare.

Who can nominate?

Registered Members of the manor Royal BID Company. *See separate note about becoming a BID Member.*

How can I make a nomination?

Complete the form on the next page or email info@manorrooyal.org providing the required information to nominate yourself or a fellow BID Member. Nominations can be accepted by email WITHOUT the form provided all the required information is supplied

Please note

All nominations to the Board must be approved by the majority of members attending the AGM. Nominations will be checked prior to the AGM to ensure they can be considered by members at the AGM. Should more nominations be received than places available on the Board an email ballot will be conducted prior to the AGM.

The above is a summary of the key points governing Director Nominations. Further information about the Board and MRBD Limited are contained in the Terms of Reference and Articles of the Company available online and on request.

For further information:

Manor Royal Business District (MRBD) Limited

7 Magellan Terrace (Ground Floor), Gatwick Road, Manor Royal Business District, Crawley, RH10 9PJ

(e) info@manorrooyal.org

(t) 01293 519 415

(w) www.manorrooyal.org



Nomination Form

Use this form to nominate yourself or someone else to become a Director of the Manor Royal BID. Alternatively, you can make your nomination by email to info@manorroyal.org provided your email contains the relevant information. Please make sure you have read and understood the guidance notes about becoming a Manor Royal BID Director and that the person you nominate is aware, is a registered BID Member and has given their agreement to be nominated.

1. YOUR DETAILS

Your Name	
Your position	
Business name	
Your business address	
Your email	
Your telephone number	

2. CANDIDATE DETAILS / THE PERSON YOU ARE NOMINATING

Who are you nominating? (Please tick)

Myself	<input type="checkbox"/>	Someone else	<input type="checkbox"/>
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**If nominating yourself move to section 3*

Candidate Name	
Position	
Business name	
Business address	
Email	
Telephone number	

3. YOUR STATEMENT

A short statement of no more than 50 words about what you would hope to bring to the Manor Royal BID Board.

4. DECLARATION

The person I am nominating understands they are being nominated as a director of MRBD Limited and is prepared to serve as such if their nomination is approved.

Signed		Dated	
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