
About this Baseline Service Level Statement

The regulations governing Business Improvement Districts (BIDs) (Statutory Instrument 2004 No.2443) require a statement of existing baseline services to be provided by the relevant authority. The process of creating these baseline statements is important. By defining the level of service already provided, specifically by public bodies, the BID Company (MRBD Limited) can monitor levels of service and ensure the BID only funds additional services. This helps to protect services to Manor Royal and make best use of BID levy payments to enhance the trading and working environment.

Alongside these baseline statements, covering the essential services provided by public bodies such as Crawley Borough Council, West Sussex County Council and Sussex Police, MRBD Limited has signed a Memorandum of Understanding and Operating Agreement (with Crawley Borough Council). These documents help to ensure services are not reduced in the Manor Royal area because of the BID and that the BID levy payments are only used for new or additional services.

This statement is a summary of the full statement.

Summary Baseline Service Statement

Service Provided, number of staff & equipment

West Sussex County Council conduct winter gritting treatments on around **40%** of the road network throughout the county.

West Sussex County Council makes a decision to undertake winter gritting treatment based on key criteria:

The Precautionary Salting Network for carriageways consists of the County Strategic Network (as defined in the West Sussex Local Transport Plan) plus carriageways that satisfy one or more of the following criteria:

- District Distributors
- Important Bus Routes. (generally routes that run daily during weekdays with a service frequency of at least one bus per hour or more, in and between peak periods for schools and work)
- Access roads leading to large industrial establishments, as identified by the Highway Network Manager
- Access roads leading to large educational establishments (for example Colleges of Further Education, or Secondary Schools) as identified by the Highway Network Manager
- Access roads leading to Airports, Hospitals, Ambulance and Fire Stations, Railway Stations and Bus Depots as identified by the Highway Network Manager
- Roads on which the Highway Network Manager considers (based on local knowledge and experience) that wintry conditions present a higher than normal risk to the highway user for a road of that hierarchy and usage

After undertaking this assessment West Sussex County Council can then make a decision of which roads with their overall road network are gritted ensuring that all roads of similar topography receive equal treatment. This is subject to sufficient levels of grit being available.

Trunk/major roads A23/M23 are gritted by the [Highways Agency \(www.highways.gov.uk/\)](http://www.highways.gov.uk/) .

Gritting Levels undertaken by West Sussex County Council

Priority One , two & three

If ice and/or snow are forecast, West Sussex County Council prioritise all other A roads together with certain B roads and other roads for gritting. These roads are called the **precautionary network**

The aim is to treat Priority 1 (P1) roads before the morning peak traffic time, though the target time for action otherwise depends on forecast and conditions.

P1 roads are gritted when air and road temperatures fall below a set temperature as decided by **West Sussex County Council** Winter Maintenance Duty Officers.

Number of Treatments undertaken by WSCC on precautionary network in Manor Royal in last 2 years

Year	Number of application undertaken on precautionary network
2010 / 2011	60
2011/ 2012	90

WSCC has kept the level of gritting the same in Manor Royal Business District since 2000, with no increases or decreases in the amount of roads undergoing winter treatments.

Map of precautionary network on Manor Royal (*available as separate documents online*)

Budgetary process

The level of service provided will be dependent upon the availability of funds through the Council's annual budgeting process. Should there be any reduction in service levels, these will not be shared disproportionately or unfairly to the BID area.